



STUDENT ACADEMIC INTERNSHIP
APPLICATION
BRIGHAM YOUNG UNIVERSITY

Recent Photograph:

Name: _____

Current Date (month, day, year): _____

Semester for which you are applying: _____

Please attach the following to this application:

- Current résumé
- Letter of Intent providing a brief account of how you hope to benefit from this internship, and what you feel you could contribute to the MOA through this mentoring process
- Class Schedule

Deadlines for Internship Application submissions:

- For Spring/Summer and Fall semesters: **March 15, 2024**
- For Winter semester: **November 3, 2023**

Internships at the BYU Museum of Art in conjunction with the partnering academic department require a commitment of 10 hours per week for 14 weeks and are unpaid. The Museum of Art Internship program gives selected students opportunities to work on mentored projects in one of the following museum departments:

Curatorial Department:

Interns in the Curatorial Department work with Curators in the research and development of exhibitions. Preference is given to Art History Majors. All applicants should submit a 5–10-page research paper in addition to the required documents listed above.

*Accepts interns Fall, Winter, Spring/Summer

Education Department:

Museum Educators will mentor interns in the creation of education materials for upcoming exhibitions, the development of programs, and the planning of events. Interns will participate in leading tours for the public and school groups, and will interact with patrons at the front desk. Preference is given to sophomores and juniors in Art Education, Art History, Education, Visual Arts, Humanities, or related majors.

*Accepts interns Fall, Winter

Registration Department:

Interns will work with the museum registration staff in the management of the museum's collection, including the documentation, care, and transportation of all art works to and from the museum.

Preference is given to sophomores and juniors.

* Accepts interns Fall, Winter

Design Department:

Interns in the Design Department will assist Designers to produce graphics and printed materials for the museum. Preference is given to juniors and seniors. All applicants must have relevant academic training or experience with design software. Please be prepared to show examples of your work at the interview.

* Accepts interns Fall, Winter, Spring/Summer

Marketing and Communications Department:

The Marketing Director will assign interns tasks that include the design and implementation of advertising campaigns for the museum's exhibitions and public programs, creating website content, and managing the MOA social media accounts. Preference is given to Communications majors.

*Accepts interns Fall, Winter, Spring/Summer

Please complete the following:

Last name: _____ First name: _____

Telephone: _____ E-mail address: _____

Current year in School: _____ Expected Graduation Date (mo/yr): _____

University major (and minor): _____

Cumulative GPA: _____ Major GPA: _____

Please list the courses completed that may have a bearing on art museum practices:

Has an internship been approved by your academic department? Yes: ____ No: ____

Name of the academic department in which your internship will be registered:

Name of your internship faculty advisor:

To which museum department are you interested in submitting your application?

If an internship is not awarded for your primary choice, would you want your application to be considered by a second department? Please list **ONE** alternate department:

*Please be aware that not all MOA departments accept interns each semester and there are qualifying factors in some cases.

If you are offered an internship, you will be required to abide by the following policies:

1. Be enrolled as a student at an approved institution
2. Comply with all Museum of Art rules, policies, and procedures
3. Complete all pre-requisite course requirements for this internship
4. Complete the internship during the specified term unless released by the MOA and academic department
5. Work conscientiously under the direction of the supervisor assigned by the Museum of Art, submitting all reports and assignments as required
6. Complete all academic assignments and course work as required by the academic department
7. Adhere to the BYU Honor Code and Dress and Grooming Standards

Signed: _____ Date: _____

Please email this application and accompanying **résumé, letter of intent, research paper** , and **class schedule** to kitsa_oteo@byu.edu. Thank you!