



## STUDENT INTERNSHIP AND FELLOWSHIP APPLICATION

Deadlines for submission:

- Fall semester: **August 4**
- Winter semester: **November 3**
- Spring/Summer semester: **March 15**

### **ACADEMIC INTERNSHIP**

Internships at the BYU Museum of Art in conjunction with the partnering academic department require a commitment of 10 hours per week for 14 weeks and are unpaid. The Museum of Art Internship program gives selected students opportunities to work on mentored projects in one of the following museum departments:

#### Education Department:

Museum Educators will mentor interns in the creation of educational materials for upcoming exhibitions, the development of programs, and the planning of events. Interns will participate in leading tours for the public and school groups and will interact with patrons at the front desk. Preference is given to sophomores and juniors in Art Education, Art History, Education, Visual Arts, Humanities, or related majors. Applications are accepted Fall and Winter.

#### Registration Department:

Interns will work with the museum registration staff in the management of the museum's collection, including the documentation, care, and transportation of all art works to and from the museum. Preference is given to sophomores and juniors. Applications are accepted Fall and Winter.

#### Design Department:

Interns in the Design Department will assist Designers to produce graphics and printed materials for the museum. Preference is given to juniors and seniors. All applicants must have relevant academic training or experience with design software. Please be prepared to show examples of your work at the interview. Applications are accepted Fall and Winter.

#### Marketing and Communications Department:

The Marketing Director will assign interns tasks that include the design and implementation of advertising campaigns for the museum's exhibitions and public programs, creating website content, and managing the MOA social media accounts. Preference is given to Communications majors. Applications are accepted Fall, Winter, Spring/Summer.

#### Curatorial Department:

Students interested in working with curators in the research and development of exhibitions have two options: and academic internship for credit or a paid fellowship. Please apply for only one option. Preference is given to Art History majors. If you have questions, please email [connie\\_broadbent@byu.edu](mailto:connie_broadbent@byu.edu). Applications for internships and fellowships are accepted Fall, Winter, Spring/Summer.



## **HUMANITIES CURATORIAL FELLOWSHIP**

Fellowships allow outstanding Humanities students to become immersed in the cross-disciplinary scholarship of curatorial practice. Students work closely with curators in performing in-depth research and writing that contributes to collection and exhibitions at the MOA. Paid Fellowships are made possible with generous funding through the Humanities Department. Fellows do not receive academic credit, and candidates must come from a Humanities program, including:

- American Studies
- Art History and Curatorial Studies
- Classical Studies
- Comparative Literature
- English
- Interdisciplinary Humanities
- Languages
- Philosophy

### **PLEASE ATTACH THE FOLLOWING TO THIS APPLICATION:**

- **Current Resume or CV**  
Please provide an up-to-date version that highlights your relevant experiences and skills.
- **Recent Photo**  
A clear, professional photo of yourself.
- **Letter of Intent**  
Share why you're interested in this internship or fellowship, how you envision contributing to the MOA, and how the opportunity aligns with your academic and career goals.
- **Class Schedule**  
Include your class schedule for the semester you're applying for to ensure we can accommodate your availability.
- **Recent Writing Sample**  
Submit a writing sample (5-10 pages) that best represents your academic or professional work.
- **List of Three References**  
Please provide the contact details for three references: two academic and one professional.



General Information			
For which of the following would you like to be considered?			
<input type="checkbox"/> Academic Internship			<input type="checkbox"/> Humanities Fellowship
Semester for which you are applying:			
About You			
Last Name:		First Name:	
Phone:		BYU Email Address:	
Current Year in School:		Anticipated Graduation Date (mo/yr):	
Major:		Minor:	
Cumulative GPA:		Major GPA:	
Please list the courses completed, by TITLE (not course number) that may have a bearing on art museum practices:			
References:			
Name	Phone	Email	Relationship
Please complete the following <u>ONLY</u> if you are applying for the Academic Internship			
Has an internship been approved by your academic department?		Yes	No
Academic Department in which your internship will be registered:			
Name of your internship faculty advisor:			
To which MOA department are you interested in applying?			

\*Please be aware that not all MOA departments accept interns each semester and there are qualifying factors in some cases.

If you are offered an internship or fellowship, you will be required to abide by the following policies:

1. Be enrolled as a student at an approved institution
2. Comply with all Museum of Art rules, policies, and procedures
3. Complete any pre-requisite course requirements for this internship or fellowship
4. Complete the internship or fellowship during the specified term unless released by the MOA and academic department
5. Work conscientiously under the direction of the supervisor assigned by the Museum of Art, submitting all reports and assignments as required
6. Complete all academic assignments and course work as required by the academic department
7. Adhere to the BYU Honor Code and Dress and Grooming Standards

<b>Signature:</b>	<b>Date:</b>
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Please email this application and accompanying documents to [connie\\_broadbent@byu.edu](mailto:connie_broadbent@byu.edu). Thank you.